CALL FOR ABSTRACTS
CALL FOR SESSIONS

Submit between
1 December 2016 - 1 March 2017

www.eventsforce.net/hsruk2017
The Health Services Research UK (HSRUK) Symposium presents the leading edge of health services research. The programme is multidisciplinary and includes research presentations and posters, plenaries from research and service leaders. Delegates attend from a range of organisations: NHS and social care bodies, patient and citizen groups, universities and research institutes, industry and commercial knowledge consultancy, central and local government and the third sector. This is our tenth annual event which will take place on 6-7 July 2017 in Nottingham.

ABOUT HSRUK

HSRUK is the voice for health services research. It brings together those who produce and use evidence to improve services. The network is hosted by Universities UK and governed by a board drawn from service leaders, funders, HSR and implementation academics, and others. Find out more at www.hsruk.org

The Symposium abstract call comprises:

- Call for individual abstracts (presentation and/or poster)
- Call for session proposals

All abstract submissions and session proposals should be uploaded via our online abstract management system: www.eventsforce.net/hsruk2017 All correspondence in relation to abstracts and session proposals will come from info@eventage.co.uk

CALL FOR ABSTRACTS (PRESENTATION AND/OR POSTER)

We are inviting abstracts to be submitted to one of the following themes:

- Access and equity
- Commissioning
- Emergency care
- Patient voice
- Patient experience
- Workforce
- Organisations
- Methods
- Quality
- Innovation
- Integrated care
- Improvement Science*

The Symposium welcomes abstracts on all aspects of health services and policy research.

*IMPROVEMENT SCIENCE

The Health Foundation invites abstracts on the theme of Improvement Science, which covers new approaches to achieve measurable and timely improvement in care processes; development of the underlying theory and evaluation of methods to improve quality, safety and value; implementation of evidence-based healthcare. Find out more about Improvement Science on the Health Foundation website.

ABSTRACT SUBMISSION GUIDELINES AND INFORMATION

Abstracts will be selected on:

- Importance
- Originality
- Impact

Abstracts must conform to the following requirements:

- Include a short title (up to 20 words, titles may be edited for the event programme) and the authors’ names
- Maximum length of 500 words.
- Structure: background/objectives, methods, results, implications.

Abstracts will be reviewed and invited to either:

1. Give a 15 minute presentation within a strand session OR
2. Give a 5 minute presentation (7 slides) within an allocated session OR
3. Give a brief 2 minute presentation on their poster

In addition to the above, everyone will be invited to display a poster giving further opportunity to share your work at the Symposium.
CALL FOR SESSIONS

The Symposium 2017 call includes the option to submit joint proposals to run sessions/workshops. We welcome proposals on all aspects of health services and policy research.

Additional criteria encouraged:
- Cross-institutional submissions
- Proposals that demonstrate collaborations with NHS and Health and Social Care organisations including Local Authorities
- Proposals that demonstrate collaboration/engagement with patients/carers
- Proposals that demonstrate collaborations with other sectors
- Innovative and engaging formats

SESSION PROPOSAL SUBMISSION GUIDELINES

The review panel is open to suggestions for session/workshop format. This may comprise abstract(s) submitted as a joint proposal.

Session Proposals should include the following:
- Proposal should be a maximum of 500 words
- Session title/theme
- Overarching aim(s) of session
- Content of session including, if applicable, the number of abstracts to be presented and their titles
- Suggested format including timings (sessions will be 75 minutes)
- Suggested chair/additional presenters
- Any AV or specific media requirements
- You will be asked to give details of any abstracts that are to be included in the session. These abstracts should be uploaded as supporting documents to your proposal.

Please note all presenters will need to register and pay to attend the event on 6-7 July (we are unable to offer free places to those who have a session accepted).

There are a limited number of bursaries for patients and carers which provide exemption from delegate fees. Note that accompanying research projects will have to bear any additional costs for patients/carers including travel, accommodation and fees for time.

View presentations from HSRUK 2016 Symposium

IF YOUR SUBMISSION IS SELECTED

All submissions will be reviewed online and submitters will be notified by 31 March if they have been selected for the Symposium.

Posters being displayed at the Symposium will be required to be produced as A0 (portrait) or A1 (landscape or portrait) size poster at the event.

Submit your abstract / session proposal online between
1 December 2016 - 1 March 2017
Feedback available online from
31 March
STEP BY STEP GUIDE TO UPLOADING YOUR ABSTRACT OR SESSION PROPOSAL

STEP 1
Go to the [www.eventsforce.net/hsruk2017](http://www.eventsforce.net/hsruk2017) and select Submit Abstract / Session Proposal from the menu.

STEP 2
Create and account or login
- To submit an abstract or session proposal click on ‘Create your account here’
- If you submitted to HSRUK 2016 your details will be stored and you should login with your 2016 email and password. If you cannot remember your password click on ‘Request login details’
STEP 3
Input Your Submitter Details
• Enter the submitter details and create a password which you will use in combination with your email address to log back in to your submission to make any amendments and to register for the Symposium
• Click ‘Proceed’

STEP 4
Select which category to add your submission to.
• If you are uploading a Session Proposal choose that option
• If you are submitting an abstract to one of the themes, select the most appropriate theme
STEP 5
Submission Details

- You will be asked to input the title of your abstract or proposed session
- You will be required to confirm the author details and any co-authors as well as confirm the corresponding and presenting authors

STEP 6
Enter Your Abstract Text

- Enter your abstract text. Limit: 500 words for abstracts and 500 words for session proposals
- Enter the content in sections following the headings on each text box.
- If you are submitting a Session Proposal scroll down and submit your entire proposal in the Session Proposal box
- Please note that text pasted in from other applications (e.g. Word) may lose some formatting.
- Your content is not saved until you click ‘Next’
STEP 7
Upload any supporting files

- Once you have inputted the content upload any supporting files at the end eg. tables, figures or images
- If you are entering a Session proposal which will comprise of abstracts, the abstracts should be uploaded as supporting files

STEP 8
Preview Your Abstract

- This page will show a preview of your submission. (Please note that on this page you will only see the Main Author’s details even if you have added co-authors) At this stage your abstract is now saved in the system.
- To make any changes click the ‘Back’ button.
- Click ‘Submit’ to complete your submission.
- You can still log in to the system and make amendments up until midnight on the 1 March.
- If you do not click submit at this time your abstract will still be saved as incomplete and you can log back in to complete your submission.
STEP 9

Confirmation of Abstract Submission

- You will receive a confirmation email when you have successfully submitted.
- If you do not receive this email please contact: info@eventage.co.uk